



JOB POSTING

JOB TITLE: Electrical Trades Instructor (2 positions available)

CLASSIFICATION: Full Time/Salaried-Exempt

WORK SCHEDULE: Typical work schedule of Monday-Friday. Training weeks will normally run 5 (8) hour days, potential for 4 (10) hour days. Weekend instruction should be considered, as well as before/after work hours.

KNOWLEDGE, SKILLS and EXPERIENCE:

1. Commercial electrician technical competencies/field experience and current certification
2. Teaching and effective classroom management skills and experience
3. Excellent presentation skills
4. Project management skills
5. Team building skills
6. Excellent interpersonal skills
7. Coaching skills
8. Basic writing skills that demonstrate logical flow and attention to detail
9. Ability to relate to and effectively instruct a non-traditional and diverse student population
10. Computer skills
11. Basic office skills

DESIREABLES:

1. Prior experience in instructing apprenticeship classes
2. Formal educational training in adult learning/adult education
3. Industry related certification and/or licensure

JOB SUMMARY:

Instructors will be devoted to a fast paced educational setting primarily instructing students in the 4 (four) year apprenticeship program. Instruction of concentrated week long training for apprentices as well as support for the continuing education courses offered in the Training Department. Instructors will be tasked with coordinating and communicating closely with an educational team on curriculum development, review and evaluation of program outcome. Direct mentoring and evaluation of students will be a primary focus. Specific health and safety training will also be delivered by the instructors on an as needed basis.

OFFERING:

- Competitive salary range (Subject to consideration based on experience, education, etc.)
- 100% Company paid health insurance and dental insurance for Employee
- (2) weeks paid vacation
- (5) Personal/Sick Days
- Paid Holidays
- 3% Company matching into a Simple IRA

CANDIDATES:

Applicants interested in applying for these positions should submit a resume and letter of interest to the following:

Mail: IEC – Northern NM Chapter
Attn: Celina Bussey
5031 Indian School Rd NE Suite 100
Albuquerque, NM 87110

Or

Fax: (505) 266-6458

Or

Email: Celinab@nmiiec.org